



## 2019 GENEROUS HEART PROXY BID

If you are not attending the 2019 Generous Heart, you may designate the Queen of the Valley Foundation (Foundation) representative to be a proxy bidder in your absence. The representative will place bids on each auction item specified below at the minimum bid increment each time your previous bid is raised, but not for more than your maximum authorized bid amount unless separately authorized by you by phone.

The Foundation offers this feature as a courtesy and is not responsible for the failure of anyone to make the winning bid on auction items. Your proxy bid is a binding contract to purchase the auction item as to which you are the winning bidder. The designated Foundation representative will follow your instructions to the best of his or her ability. The designated representative will have a phone and may, but is not required to, contact you at the numbers you list below. If you wish to be contacted for authorization to increase your max bid, please check the box below.

A copy of the bid sheet and the proxy bid registration will be given to the winning bidder if a proxy bid is involved. The Foundation representative will use the Bidder's number to indicate on the bid sheet their bid for any item in the 2019 Generous Heart auction. **To secure a bidder number, complete this form, and return this form via fax or email by 5pm on Wednesday, September 18, 2019.** The Foundation is not responsible for proxies lost in the mail or by electronic transmission. You will receive confirmation of receipt of this form via email.

*All information will be kept confidential and will be destroyed at conclusion of the Auction.*

I have read the above proxy bid procedure and registration terms, authorize the Foundation representative to make binding bids on my behalf in accordance with the bidding instructions set forth below, and agree to promptly remit to Foundation the full amount of any winning bid made on my behalf.

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

☐ Contact me if my max bid is reached.

| Lot# and Description Item | Maximum Bid (\$0000.00) |
|---------------------------|-------------------------|
| # _____                   | \$ _____ . _____        |
| # _____                   | \$ _____ . _____        |
| # _____                   | \$ _____ . _____        |

Send completed form to the Queen of the Valley Foundation by fax: (707) 251-1883 or email: [lori.narlock@stjoe.org](mailto:lori.narlock@stjoe.org)

Questions? Telephone: (707) 251-1882